

**TO: THE MONITORING OFFICER
(TOM CLARK, SOLICITOR TO THE COUNCIL)**

**RECORD OF ACTION TAKEN BY A CABINET MEMBER
UNDER DELEGATED POWERS**

Subject: Fees and Charges for the Council's Outdoor Leisure Facilities	
Cabinet Member: Cllr. G Marsh	
Has the Cabinet Member received a report prior to making the decision?	YES
In the case of a key decision where the Cabinet Member has received a report, please state the date a copy of the report was made available to the Chair of the relevant Scrutiny Committee and placed in the public domain:	
Record of decision taken: The proposed charges relating to use of the Council's outdoor facilities for the period of 1 st April 2019 – 31 st March 2020.	
Date of decision:	
Statement of reasons for making the decision: A decision is required to set charges for the 2019 – 2020 financial year and to enable the Council to protect its income base.	
Alternative options considered and rejected:	
Code of Conduct Interest of Cabinet Members? If yes, please advise on the nature and whether dispensation in place	
Is the decision to be protected from call-in? (i.e if any delay would seriously prejudice the Council's or the public's interest) - see Scrutiny Procedure Rule 14 (M)	No
If so, please state:	

Signed:


Cabinet Member for Service Delivery

This record must be forwarded immediately to the Monitoring Officer (TC) and copied to the relevant Cabinet Member.

For Monitoring Officer

Date of publication of Member Information Service Bulletin	
Date of decision can be implemented (on the Thursday after publication of the Member Information Service Bulletin, unless already protected from call-in)	

Mid Sussex District Council

Cabinet Member for Service Delivery – Delegated Report

Proposed Charges for Outdoor Leisure Facilities (2019 - 2020)

1.0 Purpose of Report

- 1.1 The purpose of this report is to seek Cabinet Member approval for the setting of Outdoor Leisure Facility Charges for the period 1st April 2019 – 31st March 2020.

2.0 Summary

- 2.1 This report aims to provide the Cabinet Member for Service Delivery with information relating to the annual review of charges for the Council's outdoor leisure facilities. This is to enable the Cabinet Member to make a decision relating to the setting of charges for the period 1st April 2019 – 31st March 2020.

3.0 Recommendations

3.1 *The Cabinet Member for Service Delivery is recommended to: -*

- i) Agree to the proposed charges for the hire of the Council's Outdoor Leisure Facilities in the year 2019 - 2020 (see Appendix 1)*

4.0 Background

- 4.1 The Council reviews the fees and charges for outdoor leisure facilities on an annual basis.
- 4.2 To assist our regular hirers we aim to publish our fees and charges by 15th March each year. This enables hiring organisations to share these charges with their members and set their subscription charges accordingly.
- 4.3 The basis for setting the Council's Budget for 2019 - 2020 will be agreed by the Council on 27th February 2019.
- 4.4 In previous years, the Council's approach to reviewing charges for outdoor leisure facilities has been to propose annual increases based on the rate of inflation. This was 2.4% in September 2018 and this figure has been used when proposing the charges for the hire of Outdoor Leisure Facilities in the year 2019 - 2020.
- 4.5 As part of the review process, the Council undertakes a comparative exercise with neighbouring local authorities to monitor their charges for outdoor leisure facilities. The results of this exercise can be found in Appendix 2.
- 4.6 Any specific comments from customers with regard to charging levels are duly noted throughout the year and given due consideration during this annual review of charges for outdoor facilities.

5.0 Proposals

- 5.1 It is proposed that Charges for Outdoor Facilities for 2019 – 2020 are to be increased by an average of 2.55% across the board (excluding casual tennis bookings). The individual charges (as displayed in Appendix 1) are based on an inflation-based increase of 2.4% and then rounded up or down accordingly.
- 5.2 To help increase participation levels on our tennis courts Outdoor Services have engaged with the Lawn Tennis Association (LTA) for guidance. Part of these discussions was the suggestion to reduce the casual hourly rate to a more affordable level. Where this has been done in other local authority areas it has seen an increase in participation levels. This would be one part of a pilot project proposed for next year with the LTA regarding tennis for free sessions and better access to our courts.

6.0 Financial Implications

6.1 The projected additional income from Outdoor Leisure Facilities charges in 2019 - 2020 will be approximately £7k.

7.0 Legal Implications

- 7.1 These charges are set out in contracts with regular hirers. These charges are valid on all MSDC outdoor facilities and are also used by Town and Parish Councils under the terms of their Rural Management Agreements (where applicable).
- 7.2 Mid Sussex District Council have various powers under the Public Health Act Amendment Act 1907 (s76), the Public Health Act 1925 (s56), the Public Health Act 1961 (s52) and the Local Government (Miscellaneous Provisions) Act 1976 (s19) to provide recreational facilities and equipment and set aside such recreational facilities for specific sports and pastimes. These powers allow the setting of charges for the use of such recreational facilities and equipment as the Council thinks fit.
- 7.3 The Council has operated a policy of charging for the use of outdoor leisure facilities and has a policy of reviewing the level of charges on an annual basis.

8.0 Environmental Implications

8.1 The proposed charges for the hire of the Council's outdoor leisure facilities have no direct environmental implications.

9.0 Equality

9.1 The Council's charging policy relating to outdoor facilities is intended to enable equal opportunities for participation in the related activities.

10.0 Risk Assessment

10.1 Outdoor Services officers have risk assessed the proposed charges and compared them against those of other local providers.

Consultation Checklist

Outdoor Facilities Charges for 2019 - 2020

The following consultation has taken place in producing this report: -

Head of Commercial Services and Contracts	Judy Holmes
Divisional Leader	Rob Anderton
Business Unit Leader	Jo Reid
Solicitor to the Council	Tom Clark
Head of Finance (Accounts)	Levan Thomas
Cabinet Member	Cllr Gary Marsh

Signed:

Date:

Head of Corporate Resources

OUTDOOR CHARGES REVIEW 2019 -2020 Appendix 1

Proposed Charges for 2019 - 2020

ACTIVITY AREA	CURRENT CHARGE	1.024 Factor			COMMENTS
		INFLATIONARY INCREASE at 2.40%	OFFICERS PROPOSALS	PROPOSED INCREASE	
FINE TURF					
Athletics Full	£46.30	£47.41	£47.50	2.59%	£0.00
Athletics Discounted	£23.15	£23.71	£23.75	2.59%	£0.00
Bowls Club Full	£125.60	£128.61	£129.00	2.71%	£0.00
Bowls Club Discounted	£62.80	£64.31	£64.50	2.71%	£0.00
Bowls Intro	£31.40	£32.15	£32.25	2.71%	£0.00
Bowls Casual Full	£8.60	£8.81	£8.80	2.33%	£0.00
Bowls Casual Disc.	£4.30	£4.40	£4.40	2.33%	£0.00
Cricket (Full Rate)					
Club Maintained Wicket (per session)*	£22.85	£23.40	£23.40	2.41%	£0.00
Club Maintained Wicket (Multi Session)	£43.50	£44.54	£44.55	2.41%	£0.05
MSDC Maintained (per session)*	£37.00	£37.89	£38.00	2.70%	£0.00
MSDC Maintained (Multi Session)	£69.00	£70.66	£70.65	2.39%	£0.15
Synthetic Wicket (per session)*	£22.80	£23.35	£23.40	2.63%	£0.00
Synthetic Wicket (Multi Session)	£43.50	£44.54	£44.55	2.41%	£0.05
Cricket (Discounted Rate)					
Club Maintained Wicket (per session)*	£11.40	£11.67	£11.70	2.63%	£0.00
Club Maintained Wicket (Multi Session)	£21.75	£22.27	£22.30	2.53%	£0.00
MSDC Maintained (per session)*	£18.50	£18.94	£19.00	2.70%	£0.00
MSDC Maintained (Multi Session)	£34.50	£35.33	£35.35	2.46%	£0.10
Synthetic Wicket (per session)*	£11.40	£11.67	£11.70	2.63%	£0.00
Synthetic Wicket (Multi Session)	£21.75	£22.27	£22.25	2.30%	£0.00
SPORTS PITCH					
Football Full	£56.00	£57.34	£57.50	2.68%	£0.00
Football Discounted	£28.00	£28.67	£28.75	2.68%	£0.00
Small sided soccer	£14.00	£14.34	£14.35	2.50%	£0.10

Rugby Full	£61.80	£63.28	£63.30	2.43%	£0.00	
Rugby Discounted	£30.90	£31.64	£31.65	2.43%	£0.00	
Stoolball Full	£21.20	£21.71	£21.75	2.59%	£0.00	
Stoolball Discounted	£10.60	£10.85	£10.85	2.36%	£0.00	
Football Full & Pavilion	£86.50	£88.58	£88.60	2.43%	£0.10	
Football Discounted & Pavilion	£43.25	£44.29	£44.30	2.43%	£0.05	
Small sided soccer & Pavilion	£21.60	£22.12	£22.10	2.31%	£0.10	
Cricket Turf Full & Pavilion	£94.00	£96.26	£96.25	2.39%	£0.25	
Cricket Turf Discounted & Pavilion	£47.00	£48.13	£48.15	2.45%	£0.15	
Stoolball Full & Pavilion	£46.20	£47.31	£47.30	2.38%	£0.05	
Stoolball Discounted & Pavilion	£23.10	£23.65	£23.65	2.38%	£0.05	
Training Full per Session	£10.30	£10.55	£10.60	2.91%	£0.00	
Football/Rugby Training Disc per Session	£5.15	£5.27	£5.30	2.91%	£0.00	
MULTI - USE AREA						
Football/Netball Full	£18.00	£18.43	£18.50	2.78%	£0.00	
Football/Netball Disc.	£9.00	£9.22	£9.25	2.78%	£0.00	
Floodlights Full	£8.00	£8.19	£8.20	2.50%	£0.00	
Floodlights Disc	£4.00	£4.10	£4.10	2.50%	£0.00	
Tennis Club Full	£89.60	£91.75	£92.00	2.68%	£0.00	
Tennis Club Disc	£44.80	£45.88	£46.00	2.68%	£0.00	
Tennis Club Intro	£22.40	£22.94	£23.00	2.68%	£0.00	
Tennis Casual Full	£8.60	£8.81	£6.50	-24.42%	£0.00	New reduced price following LTA's guidance
Tennis Casual Disc	£4.30	£4.40	£3.25	-24.42%	£0.00	New reduced price following LTA's guidance
Petanque Full (per piste per session)	£7.90	£8.09	£8.10	2.53%	£0.00	
Petanque Disc. (per piste per session)	£3.95	£4.04	£4.05	2.53%	£0.00	
Petanque Season Ticket (Full)	£37.10	£37.99	£38.00	2.43%	£0.00	
Petanque Season Ticket (Discounted)	£18.55	£19.00	£19.00	2.43%	£0.00	
Hire of Equipment	£1.90	£1.95	£2.00	5.26%	£0.00	
EVENTS						

Major Events (Per Day)	£427.00	£437.25	£445.00	4.22%	£5.00
Community Events (Session)	£92.70	£94.92	£100.00	7.87%	£5.00
Community Events (per day)	£185.00	£189.44	£195.00	5.41%	£5.00
Funfair (Large) (per day)	£427.00	£437.25	£445.00	4.22%	£5.00
Funfair (Small) (per day)	£222.00	£227.33	£234.00	5.41%	£4.00
Filming (per Day)	£427.00	£437.25	£445.00	4.22%	£5.00
Additional Charge for late application	£92.70	£94.92	£100.00	7.87%	£5.00
Additional Premises Licence Charge	£92.70	£94.92	£100.00	7.87%	£5.00
Additional Tournament Rate (per pitch)	£14.00	£14.34	£15.00	7.14%	£0.50
Event Set-Up Charge (per day)*	£92.70	£94.92	£100.00	7.87%	£5.00
*1 Free Day either side of booking period					
PAVILION					
Commercial Hiring (per Hour)	£34.00	£34.82	£35.00	2.94%	£0.00
Community Hiring (per hour)	£9.25	£9.47	£9.50	2.70%	£0.00
Community hiring (Discounted per Hour)	£4.60	£4.71	£4.70	2.17%	£0.00
Party Hiring (Four Hour Session)	£43.00	£44.03	£44.05	2.44%	£0.05
Sports Summer Hire Full	£25.00	£25.60	£25.60	2.40%	£0.10
Sports Summer Hire Disc	£12.50	£12.80	£12.80	2.40%	£0.05
Sports Winter Hire Full	£30.50	£31.23	£31.25	2.46%	£0.25
Sports Winter Hire Disc	£15.25	£15.62	£15.65	2.62%	£0.15
Sports Winter SSS	£7.60	£7.78	£7.80	2.63%	£0.05
OTHER CHARGES					
Allotments (per rod per year)	£9.60	£9.83	£9.90	3.13%	£0.00
Average Increase				2.34%	3.14%